

INSTITUTIONAL INFORMATION

Name of the Institution	Haute Ecole EPHEC (Ecole Pratique des Hautes Etudes Commerciales) EPHEC University College / University of Applied Sciences - Founded in 1969 Public institution of Higher Education subsidized by the French Community of Belgium
Main campus	Avenue Konrad Adenauer 3 – 1200 BRUSSELS (Woluwé Saint Lambert) – BELGIUM Main reception : + 32 2 772 65 75
Phone	International Office : + 32 2 775 97 75 Fax : + 32 2 775 97 19
Other campuses	<ul style="list-style-type: none"> Schaerbeek (North-East district of Brussels) - ISAT Technical Department Louvain-la-Neuve (30 kms south of Brussels)
Erasmus+ Code	B BRUXEL82 (PIC/ICP : 947573019)
Website	French pages : http://www.ephec.be/cours-du-jours/nos-formations English pages : http://www.ephec.be/international/presenting-ephec http://www.ephec.be/international/erasmus

CONTACTS INTERNATIONAL OFFICE

Head of the International Office	Mrs Françoise DE WAELE	E-mail : f.dewaele@ephec.be
Institutional Erasmus Coordinator	Mr Jean-Michel GREGOIRE	E-mail : jm.gregoire@ephec.be
I.R.O Officer & Incoming Mobility	Mr Frédéric SIMONIS	E-mail : international@ephec.be
I.R.O Officer & Outgoing Mobility	Mrs Astrid BUELENS	E-mail : erasmusout@ephec.be
Erasmus Belgica Coordinator	Mrs Barbara BROOIJMANS	E-mail : b.brooijmans@ephec.be

ACADEMIC PROGRAMMES : 8 FULL-TIME PROFESSIONAL BACHELOR DEGREES

Total number of regular students : +/- 4500 (daytime programmes)

EPHEC also offers evening degree programmes (School of Further Education / Ecole de Promotion Sociale)

BA Marketing	3 years (Woluwé & Louvain-la-Neuve campuses)
BA International Trade	3 years (Woluwé campus)
BA E-Business	3 years (Woluwé campus)
BA Law	3 years (Woluwé campus)
BA Accounting	3 years (Woluwé & Louvain-la-Neuve campuses)
BA Information Technology	3 years (Louvain-la-Neuve campus)
BA Automation	3 years (ISAT campus Schaerbeek)
BA Electromechanics	3 years (ISAT campus Schaerbeek)

*NB : For details of degree programmes **Minors** (Year 3 Fall Semester) offered on each campus : contact our International Office*

ACADEMIC CALENDAR 2018-2019 (subject to potential minor changes)

FALL SEMESTER	17 September 2018 to 25 January 2019 ORIENTATION WEEK for guest students : week prior to start Fall Semester
→ Holidays:	27 September / 29 October to 4 November 2018 Christmas break 24 December 2018 to 6 January 2019
→ Exams:	7 to 18 January 2019 - Transmission of TOR end of February Exam Resits : Late August 2019 / early September 2019
SPRING SEMESTER	1 February to 28 June 2019 ORIENTATION WEEK for guest students : late January 2019
→ Holidays:	4 to 10 March / 15 to 28 April / 1 May / 30 May / 10 June 2019
→ Exams:	Approximately 27 May to 14 June 2019 (TBC) - Transmission of TOR end of June Exam Resits : Late August / early September 2019

NOTES FOR PARTNERS & GUEST STUDENTS

- Most REGULAR course modules are taught IN FRENCH.
- Selected REGULAR MODULES TAUGHT IN ENGLISH as part of the Bachelor in Business degree programmes
- SPECIFIC MODULES organized specifically for GUEST STUDENTS (at our main Brussels campus only) (e.g. International Marketing / Cross-cultural Business Management / EU Institutions / Sales Techniques etc)
- Possibility of combining modules taught in FRENCH and in ENGLISH
- Year 3 level regular modules available only in the FALL SEMESTER
- SPRING SEMESTER : alternative possibility for guest students of a 14-week WORK PLACEMENT and/or a supervised FINAL PROJECT WORK
- Contact our International Office (international@ephec.be) for updated course module details
- INFORMATION IN ENGLISH on <http://www.ephec.be/international/erasmus>
- ☺ Discover Brussels & Belgium with this video clip : <https://vimeo.com/152172068>

ACCOMMODATION

Type of accommodation : in private sector (**no** school dorms or student residences owned by **EPHEC**)

- Info guide sent with info pack
- list of rooms of previous year sent on request (help from student tutors)
- renting contracts mostly for minimum 5 months + initial deposit of 2 months
- students are to sign contract directly with owner
- provisional stay possible at a youth hostel
- cost of living : student room on average 350-450 € /month

APPLICATION DETAILS

		<i>NOMINATION by home institution</i>	<i>APPLICATION documents from students</i>
Deadlines	Fall Semester : Spring Semester :	15 MAY 1 DECEMBER	1 JUNE 15 DECEMBER
Condition	Official nomination received from the Home Institution's International Office No free movers accepted		
Language Level	Students should have at least a B2 level (European Framework) in English and/or French The selection process is under the responsibility of our partner institutions		
Documents	Send all documents by email to international@ephec.be including : <ul style="list-style-type: none"> ○ Guest Student Info Sheet (sent with info pack) + CV + Photo + Motivation letter ○ Proposed ECTS Learning Agreement + Electronic Registration Form 		
Summer break	EPHEC University College is closed for the summer break (1 JULY - 15 AUGUST) No correspondence treated during this period		

Updated : January 2018 by **EPHEC** International Office - Contact : international@ephec.be