**„Babeș-Bolyai” University, Cluj-Napoca**

**Faculty of Business**

**No.\_\_\_\_\_ \_\_\_\_\_ /\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

To the Dean’s Office of the Faculty of Business,

I, the undersigned, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

Personal Identification Number (CNP): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, student enrolled in the program \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ - \_\_\_\_\_\_\_\_\_\_\_, in the study year \_\_\_\_\_\_\_\_, student ID number \_\_\_\_\_\_\_\_\_\_ / \_\_\_\_\_\_\_\_\_\_, level of study: □ Bachelor / □ Master, funding regime: □ **State-funded / □ Self-funded**, form of study: □ **Full-time / □ Distance learning**,

hereby request to suspend my studies for the academic year 2025-2026.

I confirm that I meet the **necessary conditions to benefit from the suspension of studies**, namely**: I have accumulated the required 30 credits to pass the year** and **I have no outstanding financial debt** (tuition fees/exam fees/retake exam fees unpaid) for the previous academic year.

I acknowledge that upon resuming my studies, if the study curriculum has been modified, I will be required to take differential exams according to the current ECTS Regulations.

Reason for suspension of studies: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Contact phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cluj-Napoca, With thanks,

Date: Signature: \_\_\_\_\_\_\_\_ \_\_\_\_\_

**Proposed resolution by the Secretariat:**

**FINAL RESOLUTION: ☐ Approved**

**☐ Rejected**

**by the Dean's Office**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**