**„Babeș-Bolyai” University Cluj-Napoca**

**Faculty of Business**

No. \_\_\_\_\_\_\_ /\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To the Dean’s Office of the Faculty of Business,

I, the undersigned, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, student enrolled in the specialization \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, in the form of study ☐Full-time / ☐Part-time / ☐Distance learning, level ☐Bachelor / ☐Master, kindly request the approval of my **re-enrollment in the study year** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (in the same year if repeated due to not accumulating the required 30 credits), for the **academic year 2025-2026**.

The following must be attached to the application:

* A copy of the receipt for the 300 lei re-enrollment fee (according to the 2025-2026 Fee Regulations)
* The payment document for any outstanding tuition fees from previous years (for students who were re-enrolled in the previous academic year, the outstanding balance consists of the fees for any unpaid contracted failed courses, assimilated as tuition fees).

**The tuition fee** for the academic year 2025–2026 will consist of the contracted failed courses and any courses from subsequent years for which the student requests enrollment in the study contract.

This fee must be paid:

By **December 5, 2025** for the **1st semester** and

by **May 15, 2026** for the **2nd semester**,

after which a penalty of 0.04% per day of delay will be charged.

I acknowledge that, if the study curriculum is modified, I will have to take differential exams in accordance with the applicable ECTS Regulations.

Contact phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cluj-Napoca, With thanks,

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Proposed resolution by the Secretariat:**

**FINAL RESOLUTION: ☐ Approved**

 **☐ Rejected**

**by the Dean's Office**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**