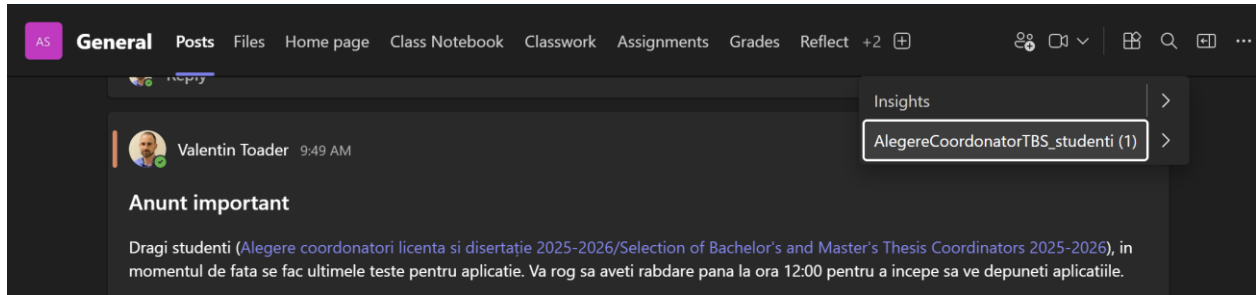


## Guide

### Application for selecting the coordinator of bachelor's/dissertation theses

1. The application is available in MS Teams class: **Alegere coordonatori licenta si disertatie 2025-2026**. If the app tab is not visible in **Posts**, from the menu bar select tab **AlegereCoordonatorTBS\_studenti (1)**, which we recommend opening in a new window.



2. Allow the following apps to connect to your institutional account

#### Allow AlegereCoordonatorTBS\_studenti to access your data?

To play this app, sign in or refresh connections, ensure the app is shared from a trusted source, and confirm permissions to access data.



##### SharePoint

Institutional email



This app will be able to:  
Read records  
Write records



##### Office 365 Users

Institutional email



This app will be able to:  
Get my profile (V1)



##### Office 365 Outlook

Institutional email

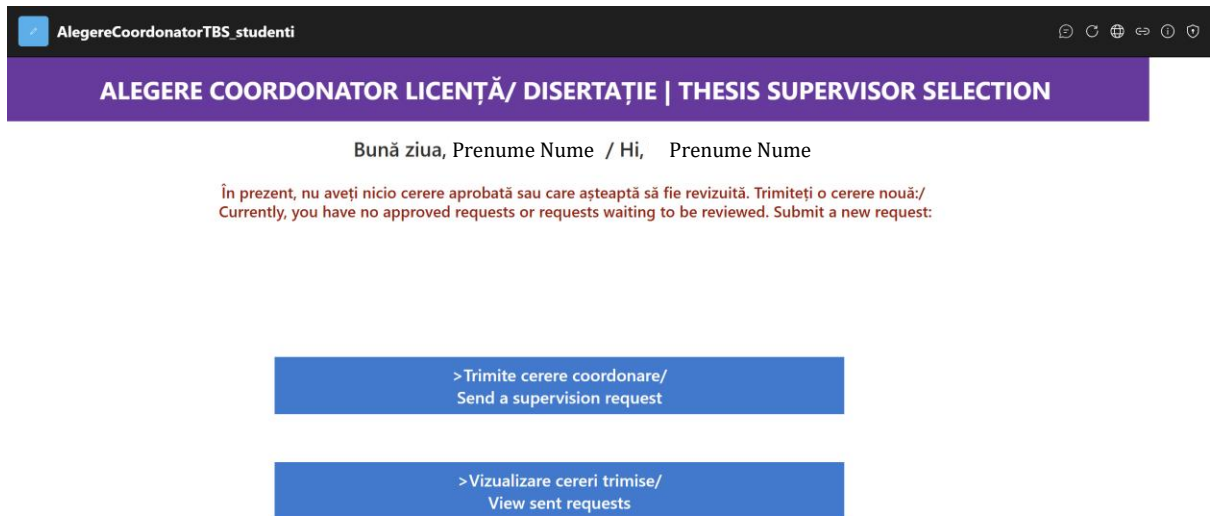


This app will be able to:  
Send an email (V2)

Allow

Don't allow

3. Start the process of filling in the request by selecting the **Send a supervision request** button



AlegereCoordonatorTBS\_studenti

**ALEGERE COORDONATOR LICENȚĂ/ DISERTAȚIE | THESIS SUPERVISOR SELECTION**

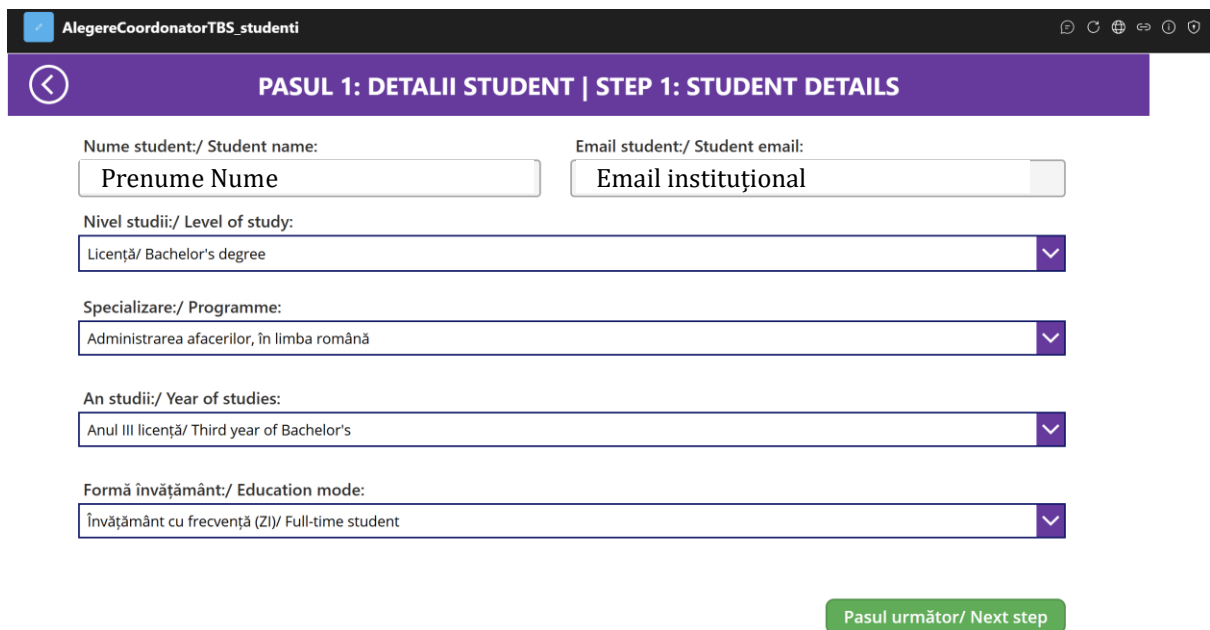
Bună ziua, Prenume Nume / Hi, Prenume Nume

În prezent, nu aveți nicio cerere aprobată sau care așteaptă să fie revizuită. Trimiteți o cerere nouă: /  
Currently, you have no approved requests or requests waiting to be reviewed. Submit a new request:

> Trimite cerere coordonare /  
Send a supervision request

> Vizualizare cereri trimise /  
View sent requests

4. Your name and institutional email will be filled in automatically. Modify the rest of the fields to correspond to your situation (level of study, program, year of studies and education mode)



AlegereCoordonatorTBS\_studenti

**PASUL 1: DETALII STUDENT | STEP 1: STUDENT DETAILS**

Nume student / Student name: Prenume Nume

Email student / Student email: Email instituțional

Nivel studii / Level of study: Licență / Bachelor's degree

Specializare / Programme: Administrarea afacerilor, în limba română

An studii / Year of studies: Anul III licență / Third year of Bachelor's

Formă învățământ / Education mode: Învățământ cu frecvență (ZI) / Full-time student

Pasul următor / Next step

5. Select the desired coordinator and proposed topic. Fill in all the fields (especially the field for choice justification). Note: All fields on the form have default values that need to be changed according to each student's preferences.

AlegereCoordonatorTBS\_studenti
PASUL 2: ALEGERE COORDONATOR | STEP 2: SUPERVISOR SELECTION

Nume coordonator:/ Supervisor name:

Coordinator's name

Coordinator's email

Domeniu temă:/ Topic domain:

The domain of the topic

Titlu temă:/ Topic title: (scroll to see all, click to select)

Structuri de primire turistică cu funcții de cazare clasificate și impactul lor asupra dezvoltării turismului în România// Tourist reception establishments with classified accommodation function and their impact on the development of tourism in Romania
Fluxurile turistice în România// Touristic inflows in Romania
Rolul designului și al conceptelor tematice în îmbunătățirea experienței oaspeților// The role of design and thematic concepts in enhancing hotel guest experience
Analiza sistemelor de clasificare a proprietăților hoteliere și a impactului acestora asupra clienților// Analysis of the classification systems for hotel properties and their impact on customer choice

Argumentare alegere temă:/ Topic choice justification:

Argumentați alegerea temei (acest aspect este utilizat de către cadrul didactic în procesul de selecție).  
Justify your topic choice (this aspect is used by the professor in the selection process).

Send

**Note:** Some professors have proposed topics that you can select from the list. If the topic you want isn't on the list, under **Topic Domain**, select **Any Topic Proposed by the Students**, and fill in the topic title, domain, and the choice justification.

AlegereCoordonatorTBS\_studenti
PASUL 2: ALEGERE COORDONATOR | STEP 2: SUPERVISOR SELECTION

Nume coordonator:/ Supervisor name:

Coordinator's name

Coordinator's email

Domeniu temă:/ Topic domain:

Orice temă propusă de studenți/Any topic proposed by the students

Menționați domeniul/ Fill in the domain

Titlu temă:/ Topic title: (scroll to see all, click to select)

Titlul temei/ Topic title

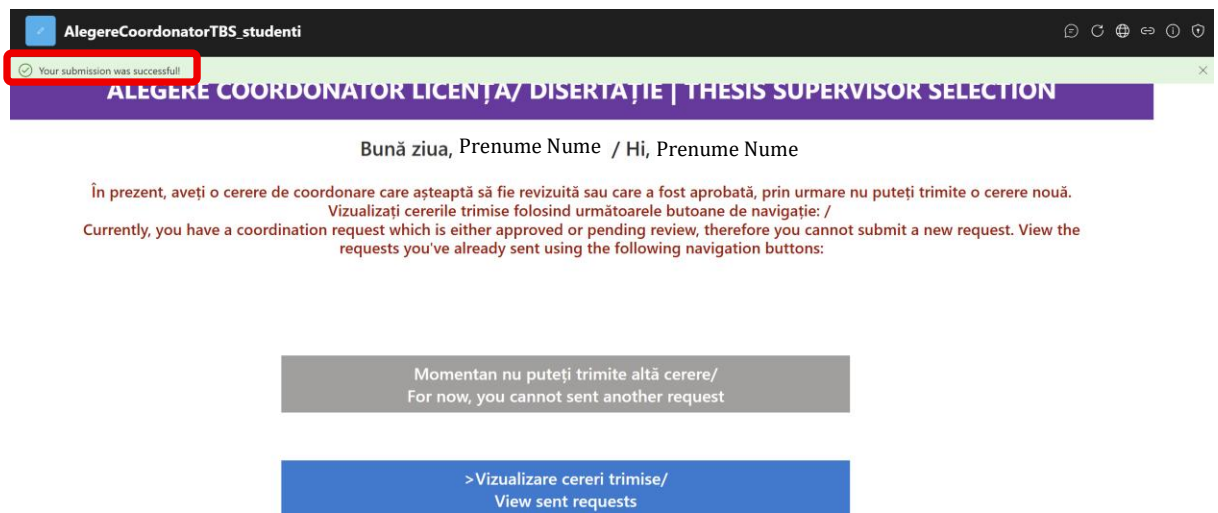
Argumentare alegere temă:/ Topic choice justification:

Argumentați alegerea temei (acest aspect este utilizat de către cadrul didactic în procesul de selecție).  
Justify your topic choice (this aspect is used by the professor in the selection process).

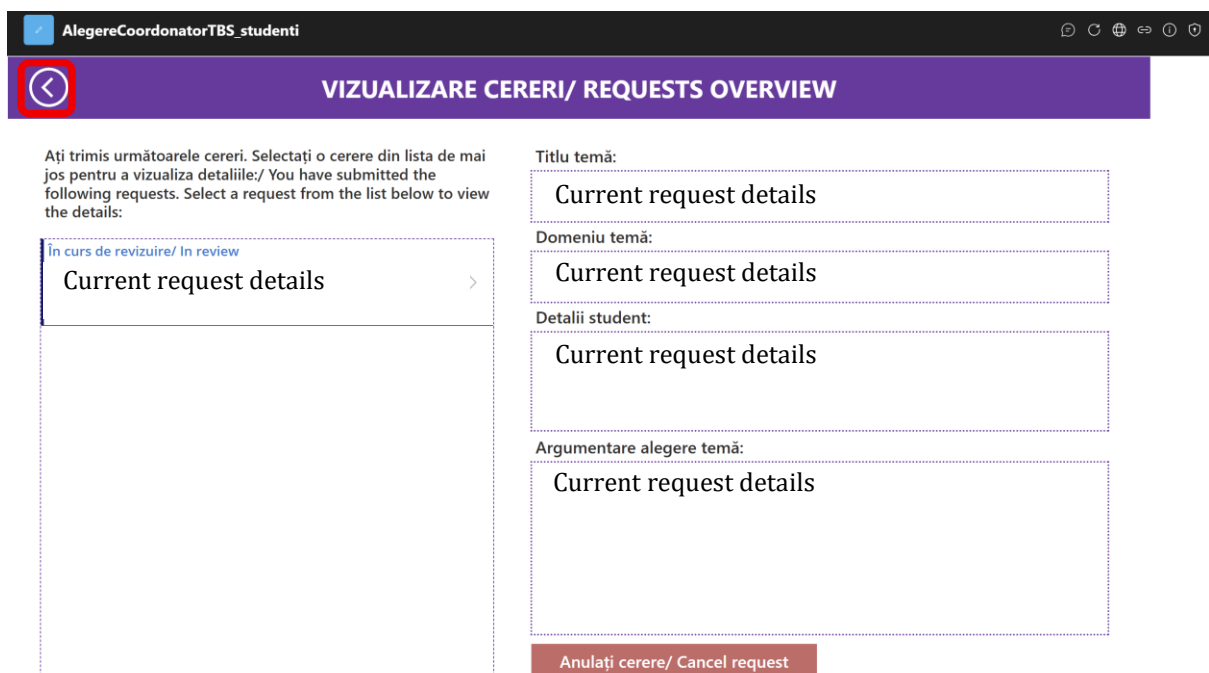
Send

After filling in the fields, submit the form (**Send**).

- After submitting the form you will receive a confirmation message regarding the successful submission of the application (you will also receive a confirmation email)



7. Each student can only submit one application at this stage. Each student can view the submitted application by selecting the **View sent requests** from the menu. If by the end of the registration period you change your mind and want to modify the application (by selecting another topic or another coordinating professor), you must cancel this application and resume the entire process described above.



Once you've canceled a request, select the return button on the top left to start the process again.