



## **Announcement regarding the submission of the internship agreement and contract**

Undergraduate students in full-time and distance learning programs, as well as master's students in full-time and reduced-frequency programs, are requested to submit the following documents to the secretariat of the Faculty of Business by **April 3, 2026** at the latest:

**Internship agreement (2 copies)\***

**Internship contract (3 copies)\***

Romanian citizens, regardless of the language of instruction (Romanian or English), must complete both documents in Romanian. Foreign students enrolled in English-taught programs, as well as those undertaking internships abroad, must complete both documents in bilingual format.

\*Both documents must be hand-signed (original handwritten signatures, not printed or scanned) by both the student and the company representative.

The documents can be downloaded from: <https://tbs.ubbcluj.ro/student/practica>. They should be fully completed, signed by both the company representative and the student, then submitted to the department secretary as follows:

Undergraduate, full-time - Ms. Claudia Olteanu

Undergraduate, full-time, Bistrița Extension - Ms. Ramona Mireșan

Undergraduate, distance learning - Ms. Claudia Huszar

Master's, full-time and reduced-frequency - Ms. Lidia Beudean