



## Calendar, required Documents, and enrollment procedure for the Bachelor's Degree Exam in the July 2026 Session

These details are addressed to students who wish to take the bachelor's degree exam in the **June-July 2026 session**.

1. If applicable, graduates from previous years may submit the request for recognition/equivalence of a previously passed bachelor's exam component between **June 9-12, 2026**, via email to [secretariat.tbs@ubbcluj.ro](mailto:secretariat.tbs@ubbcluj.ro).
2. Enrollment for graduates from previous graduating classes and the 2025-2026 graduating class to sit the bachelor's degree exam in the June-July 2026 session will be open from **June 16-24, 2026**, via the platform: <https://inscrieri.ubbcluj.ro/ifs/>

### Required Documents

To enroll in the bachelor's degree exam, upload the following:

- **Birth certificate** – scanned PDF copy;
- **Passport and birth certificate** – *for foreign citizens* – as a single scanned PDF document;
- **High school diploma and transcript** – scanned front-and-back as a single PDF;
- **Enrollment application form** – generated, completed, signed on the platform, and uploaded in the designated field;
- **Bachelor's thesis** in PDF format, digitally signed by the academic supervisor;
- **Supervisor approval form** (referral signed by the supervisor);
- **Authorship declaration form** (statement assuming responsibility for the thesis content), available on the faculty website: <https://tbs.ubbcluj.ro/completion-of-studies/>;
- **Language proficiency certificate**;
- Graduates from other classes must upload a valid certificate.

Note: ID photos (2 passport-sized  $\frac{3}{4}$  photos) must be submitted in hard copy to the secretariat during the exam period. Place them in an envelope labeled as follows:

Surname I. First Name

Major (language of instruction)

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Example:

POPESCU I. IOAN-VASILE

Business Administration (Romanian)

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- **Proof of fee payment** – for graduates from previous classes on their third exam attempt or who graduated in the 2021-2022 academic year or earlier.

For older graduating classes, use personal email addresses for enrollment.

On **June 26, 2026**, the secretaries of the bachelor's exam committees will post the schedule for the written exam (face-to-face), followed later by the thesis defense schedule.

### **Bachelor's Degree Exam Schedule**

**Exam 1: Assessment of fundamental and specialized knowledge, written exam (face-to-face): June 30, 2026;**

Posting of written exam results: **July 1, 2026;**

Appeals submission via form ([link](#)): **July 2, 2026, 9:00-13:00;**

Appeals resolution: **July 2, 2026, 4:00 PM;**

**Exam 2: Bachelor's thesis presentation and oral defense (face-to-face): July 1-2, 2026.**

NOTE: The Faculty Council reserves the right to adjust the bachelor's degree exam schedule in line with any subsequent regulations.